

City of York Board of Architectural Review
Minutes
April 12, 2021

Members present:

Chairperson Beth Bailey
Diane Hanlon
Gene Gaulin
Gary Stewart
A. Lee McLin
Linda Lowman

Members absent:

Quinn Witte

Others present:

Planning Director Breakfield
City Manager Duncan
(see sign-in sheet)

Chairperson Beth Bailey called the meeting to order at 6:30 p.m.

The first item of business was approval of the draft Minutes from the March 22, 2021 meeting. Upon a Motion by Diane Hanlon, seconded by Gene Gaulin, the Board unanimously approved the Minutes as submitted.

The second item of business was consideration of a certificate of appropriateness application (COA) for the addition of an awning to Brice Law Firm building located at 9 Roosevelt Street.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by A. Lee McLin, seconded by Linda Lowman, the Board unanimously approved the application as submitted.

The third item of business was consideration of a COA application for the addition of an above ground swimming pool at 6 Cleveland Avenue.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Diane Hanlon, seconded by Gary Stewart, the Board unanimously approved the application as submitted.

The fourth item of business was consideration of a COA application for gutters and downspouts to be installed at 6 Cleveland Avenue.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.
2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by Linda Lowman, seconded by Gene Gaulin, the Board unanimously approved the application as submitted.

The fifth item of business was consideration of a COA application from WFA located at 20 North Rossevelt Street for exterior improvements.

Planning Director Breakfield reminded the Board of requirements from the Historical District Construction Design Standards (HDCDS).

Per the evaluation process detailed in the HDCDS, the Board made the following findings of facts regarding the proposal:

1. The subject property is historic and located in a largely-intact, historically, architecturally, and culturally-significant area.

2. The subject certificate of appropriateness application did comply with the HDCDS.

After discussion and upon a Motion by A. Lee McLin, seconded by Gene Gaulin, the Board unanimously approved the application as submitted.

The sixth item of business was consideration of a COA application from Tractor Supply located at 802 East Liberty Street for exterior improvements.

Planning Director Breakfield reminded the Board of requirements of the Gateway Corridor Overlay District.

After discussion and upon a Motion by Gary Stewart, seconded by Diane Hanlon, the Board unanimously approved the application as submitted.

The seventh item of business was an update regarding staff-approved certificates of appropriateness. Planning Director Breakfield indicated that there were no staff-approved certificates of appropriateness over the last month.

There being no further business, the meeting was adjourned at 7:30 pm.

Respectfully submitted,

C. David Breakfield, Jr. AICP, MCP
Planning Director

cc: File, Board of Architectural Review 4/12/2021
Seth Duncan, City Manager